

# Colorado State University

Spousal Interview/Recruit Expense Information

Payments Made

Calendar Year \_\_\_\_\_

Spouse: \_\_\_\_\_ TR Document number \_\_\_\_\_

Employee name: \_\_\_\_\_ Employee CSUID number: \_\_\_\_\_

Account Number(s) \_\_\_\_\_

Date Submitted to Payroll \_\_\_\_\_ Processor (initials) \_\_\_\_\_

Type Of Interview/Recruit Expense	Reimbursed by Travel Services
Travel/Lodging 3rd Party Name: _____ Document(s) _____	
Meal per diem during travel 3rd Party Name: _____ Document(s) _____	
Mileage _____ miles X .52=	
Miscellaneous Expenses	
3rd Party Name: _____ Document(s) _____	
<b>TOTALS</b>	